

SIMONTON LAKE CONSERVANCY DISTRICT
MINUTES OF MEETING – December 13, 2023

BOARD MEMBERS PRESENT: Paul Wilson, Ed Hickman, Ryan Matherly, Mark Lucas and Randy Hoff were present. Steve Grubb with MCO was present.

The public meeting of the Board of Directors of the Simonton Lake Conservancy District was called to order at 6:30 p.m. on Wednesday, December 13, 2023. The meeting was held at Elkhart Health & Aquatics, 200 E. Jackson Blvd. Elkhart.

The minutes from the November 8, 2023 meeting was read. Ed made a motion to accept the minutes. Mark seconded. Motion passed 4-0.

Sewer Expenses	\$46,893.78
Special Assessment Expenses	\$43.60

Ryan made a motion to accept the invoices. Seconded by Randy. Motion passed 4-0.

Homeowner Bob Evans was in attendance.

Paul explained the bills from A&R and C&E that he sent to the insurance company regarding the break in the lines.

Mark said he filed the Lare Grant application and registered as a vendor.

Mark explained the link he set up for the Conservancy to share information.

Ryan handed out an email he received from Jeff Dunlap with INDOT. He also said the problem on Fawn Drive is not fixed. Ryan is going to look into it.

Linda handed out Board Member and Secretary responsibilities sheets.

Randy and Bob Evans looked at some of the potential places for Dry Hydrants. Butch at Middlebury Electric has not contacted Randy with an estimated installation price.

Paul reviewed the letter he received from the City of Elkhart about proposed wastewater rates increasing effective 2025.

Steve with MCO handed out his November 2023 report. Ryan made a motion for Steve to purchase a few traffic cones from CAS Dataloggers. Seconded by Paul. Motion passed 4-0.

We have not received any paperwork from the City with the approval of Johnny Linton hooking up to our sewer line. Ed is going to contact him about getting some estimates.

Paul and Linda both signed their Conflict of Interest.

Mark made a motion to approve the Salary Ordinance. Ed Seconded. Motion passed 4-0.

Linda handed in her November 2023 time sheet to be signed.

The financials for Key Bank and Everwise were handed out.

Linda reminded the Board of the February 17th Annual Meeting at 4:00.

Ed made a motion for the meeting to be adjourned at 8:06 p.m. Seconded by Mark. Motion passed 4-0. Next meeting will be Wednesday, January 10, 2023.

Respectfully Submitted,
Linda Wilson, Financial Secretary



SIMONTON LAKE CONSERVANCY DISTRICT
MONTHLY REPORT OF OPERATIONS
December 2023
Submitted by Steven Grubb
January 10, 2024

1. There were no Alarm calls this month from Omni-Site.
2. There were no issues this month with the lift station, and both pumps were pumping normally.

On the 19th we were to appear before the City of Elkhart's Board of Works to discuss the H2S problems, but it was postponed until January 2, 2024.

3. There were 44789 readings recorded on the H2S data logger this month, the average for the month was 0.1722PPM, the minimum was 0 PPM, and the maximum was 5.8 PPM. I did the monthly calibration check of the H2S monitor, and it was working properly.
4. The South Bioxide station was functioning properly this month, its pumping rate averaged 12.5 GPD for the month. The North station had a pumping issue from the 20th to the 21st, the check valves in the pump malfunctioned and needed to be replaced. The pumping rate at the North station averaged 10.0GPD for the month. The tank levels on December 31st were approximately 360 gallons at the South (CR109) station and 610 gallons at the North (Northshore) station.

The high H2S reading at the lift station occurred during the time that the North Bioxide station was not pumping.

Lift Station Operational Summary

	<u>December</u>	<u>November</u>
Total Flow	1,710,930 Gallons	1,689,160 Gallons
Cubic Feet	228,751.34	225,840.69
Average Flow	55,191 GPD	54,489 GPD
Pump #1 Hrs.	76.6	78.8
Pump #2 Hrs.	70.8	70.2
Total Hrs.	146.4	149.0
Number of Days	31	31
Ave. Pumping rate	194.78gpm	190.17gpm

Monthly summary of hours

- 12/01/2023 3.0 hrs.** , for the monthly report
- 14/04/2023 2.0 hrs. + 50 miles,** for meeting with Elkhart P.W. & U. staff on H2S issue.
- 12/05/2023 3.0 hrs. + 50 miles,** to check the lift station and the Bioxide stations.
- 12/08/2023 3.0 hrs. + 50 miles,** to check the lift station and the Bioxide stations.
- 12/11/2023 3.0 hrs. + 50 miles,** to check the lift station and the Bioxide stations.
- 12/13/2023 3.0 hrs. + 50 miles,** for monthly Board meeting.
- 12/15/2023 3.0 hrs. + 50 miles,** to check the lift station and the Bioxide stations.
- 12/18/2023 3.0 hrs. + 50 miles,** to check the lift station and the Bioxide stations.
- 12/21/2023 4.0 hrs. + 50 miles,** to check the lift station and the Bioxide stations, and repair North station. and talking with Steven Brown EPW&U
- 12/26/2023 3.0 hrs. + 50 miles,** to check the lift station and the Bioxide stations.
- 12/29/2023 3.0 hrs. + 50 miles,** to check the lift station and the Bioxide stations.
- 12/31/2023 3.0 hrs. + 50 miles,** to check the lift station and the Bioxide stations.
- Total 36.0 hrs. + 550 miles** (my mileage)